

**MEETING MINUTES**  
**BOARD OF NURSING HOME ADMINISTRATION**  
October 24, 2017

These minutes were  
approved by the Board on  
January 23, 2017

**1. ROLL CALL**

The conference call meeting of the Board of Nursing Home Administration was called to order by Scott Bahe, Chair, at 2:16 p.m. In the Licensure Unit Conference Room LU-1, Nebraska State Office Building, Lincoln, Nebraska. Copies of the agenda were mailed to the Board Members and other interested parties in accordance with the Open Meetings Law. The following members answered roll call:

**Members Present:**

Scott Bahe	-	Chair
Amy Fish	-	Member
Renea Gernant	-	Member
Karen Jones	-	Member
Dean Schmid	-	Member
Debra Sutton	-	Secretary
Alexander Willford	-	Member

**Members Absent:**

Kathryn Hajj	-	Member
Kevin Moriarty	-	Vice-Chair

**Others Present:**

Kris Chiles	-	Program Manager, Licensure Unit
Ami Huff	-	Assistant Attorney General
Nancy Herdman	-	Health Licensing Coordinator, Licensure Unit
Pat Lemke	-	Investigator
Anna Harrison	-	Compliance Monitor

**2. ADOPTION OF AGENDA**

**Motion:** Willford moved, seconded by Fish, to adopt the agenda. A roll call vote was taken. Voting aye: Bahe, Fish, Gernant, Jones, Schmid, Sutton, Willford (7). Voting nay: none (0). Absent: Hajj, Moriarty (2). Motion Carried.

**3. APPROVAL OF MINUTES (7-25-17)**

**Motion:** Sutton moved, seconded by Schmid, to approve the 7-25-17 minutes. A roll call vote was taken. Voting aye: Bahe, Fish, Gernant, Jones, Schmid, Sutton, Willford (7). Voting nay: none (0). Absent: Hajj, Moriarty (2). Motion Carried.

**4. INVESTIGATIVE REPORTS & OTHER CONFIDENTIAL INFORMATION - CLOSED SESSION**

**MOTION:** Schmid moved, seconded by Fish, to enter into closed session at 2:20 p.m. to hear discussions of investigative reports/other confidential information, and for the prevention of needless injury to the reputation of the individuals. A roll call vote was taken. Voting aye: Bahe, Fish, Gernant, Jones, Schmid, Sutton, Willford (7). Voting nay: none (0). Absent: Hajj, Moriarty (2). Motion Carried.

1:34 p.m.	-	Harrison departed meeting
1:40 p.m.	-	Harrison entered meeting
1:42 p.m.	-	Lempke departed meeting

**MOTION:** Schmid moved, seconded by Fish, to enter into open session at 3:04 p.m. A roll call vote was taken. Voting aye: Bahe, Fish, Gernant, Jones, Schmid, Sutton, Willford (7). Voting nay: none (0). Absent: Hajj, Moriarty (2). Motion Carried.

3:04 p.m. - Harrison departed meeting  
3:05 p.m. - 1 public person entered meeting

## **5. APPLICATION REVIEW, RECOMMENDATION AND REPORT OUT ON MAIL BALLOTS – OPEN SESSION**

### **a. Convictions / Mail Ballot Voting Summary / Practice Prior to Application / Education / Reinstatements**

#### **Conviction Reviews:**

##### Chelsey Steensnes – NHA Mentoring Applicant

**MOTION:** Gernant moved, seconded by Willford, to recommend approval of the license. A roll call vote was taken. Voting aye: Bahe, Fish, Gernant, Jones, Schmid, Sutton, Willford (7). Voting nay: None (0). Abstain: None (0). Absent: Hajj, Moriarty (2). Motion Carried.

##### Connor Watson – NHA AIT Applicant

**MOTION:** Fish moved, seconded by Jones, to recommend approval of the license. A roll call vote was taken. Voting aye: Fish, Gernant, Jones, Schmid, Sutton (5). Voting nay: None (0). Abstain: Bahe, Willford (2). Absent: Hajj, Moriarty (2). Motion Carried.

##### Laura Wolfe – Nursing Home Administrator Applicant

**MOTION:** Sutton moved, seconded by Schmid, to recommend approval of the license. A roll call vote was taken. Voting aye: Bahe, Fish, Gernant, Jones, Sutton (5). Voting nay: Schmid, Willford (2). Abstain: None (0). Absent: Hajj, Moriarty (2). Motion Carried.

3:07 a.m. - Huff departed meeting

## **6. UNFINISHED BUSINESS: PRECEPTOR STAKEHOLD COMMITTEE UPDATE AND NEXT STEPS**

Fish will coordinate a webinar with current and prospective preceptors. She will advise the Department of the date and the Department will work with her to schedule.

## **7. NEW BUSINESS**

### **a. Reports/Updates**

- **National Association of Long Term Care Administrator Boards (NAB)**

The NAB conference will be in Savannah, Georgia on November 9-10, 2017. Fish reported that some individuals have sought the Health Services Executive credential.

- **LeadingAge Nebraska**

Jeremy Holland is the new executive director. There have been discussions regarding Medicaid.

- **Nebraska Health Care Association**

They hired a national consultant to look at managed Medicaid. They will be looking at senate races and who supports and who does not. There are to be no managed care changes until 2020.

### **b. Staffing Update: Ayesha Shinall, Health Licensing Coordinator**

Chiles reported the Ayesha Shinall has been hired and she will be working with Nursing Home Administrator applications.

**c. Disciplinary and Non-Disciplinary Actions Taken / Statistics: AIT/Mentoring, Examinations, Licensure and Administrative Penalties**

Chiles reported that since January 2017, the following two probationary licenses had been issued:

Shannon Saunsoci – NHA Mentoring Trainee (8-17-17 to 8-17-18)  
Dorene Spies – NHA (7-12-17 to 9-12-19)

Chiles reported the following examination statistics since 1-1-17:

NAB – 16 pass, 16 fail  
NHA only – 7 pass, 9 fail  
Core only – 12 pass

Chiles provided the following statistics:

Administrator Overseeing More than 1 Nursing Home – 21  
NHA AIT – 3  
NHA Mentoring Trainee – 9  
NHA Preceptor – 82  
NHA – 413  
Provisional NHA - 25

**d. Selection 2018 Meeting Dates**

The members agreed to the following 2018 meeting dates:

1-23-18 (conference call)  
4-17-18  
7-24-18  
10-23-18

**8. ADJOURNMENT**

Bahe, Chair, declared the meeting adjourned at 3:23 p.m.

Respectfully submitted,

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Debra L. Sutton, Secretary  
Board of Nursing Home Administration

Summarized by: Nancy Herdman, Health Licensing Coordinator